



MANUFACTURING MANAGER - COMPONENTS

We are a manufacturer of orthopedic components/materials manufactured to high specifications for the medical industry. Our main focus is to supply high quality medical products to exacting customer and international specifications, supported by our technical department which is capable of testing polymeric materials to the highest standards. We are looking for a highly motivated individual to run our Components Department.

KEY ACCOUNTABLE AREAS:

- Management of Component Cell Department
- Provide technical advice and support
- Determine staffing requirements
- Participate in recruiting and training new staff
- Supervise direct reporting staff according to overall company policy
- Apply strategic planning to determine company, department or unit objectives
- Set employee goals and objectives
- Develop staff to maximize potential
- Monitor staff performance including performance reviews
- Delegate work duties to staff to attain objectives
- Allocate use of available resources
- Monitor and assist staff with work progress
- Evaluate current business processes and systems
- Plan and implement procedures and systems to maximize operating efficiency
- Establish and maintain controls
- Formulate department policies and practices
- Co-ordinate financial and budget activities for maximum operational efficiency
- Facilitate the preparation and analysis of reports
- Review performance data (financial, sales and activity reports) to monitor and measure productivity, goal progress and activity levels
- Responsible for the achievement of department productivity and quality goals

THIS EXCITING POSITION REQUIRES A PERSON WHO IS:

- Methodical and meticulous in approach
- An effective communicator and a good team player
- Conscientious and has a self-disciplined approach
- Motivated and flexible in their approach
- Ability to self-manage as well as working as part of a team
- Excellent time management and multi tasking skills
- Capable of producing high quality written material by hand

REQUIRED QUALIFICATIONS/KNOWLEDGE:

- Bachelor of Science degree in mechanical engineering / business management or Master of Business Administration (MBA) and Master of Science (MSc) or equivalent qualifications

Knowledge

- Interpersonal skills, building relationships with partners, customers and peers
- Thorough knowledge of products
- Problem-solving expertise
- Up-to-date knowledge on the latest technological advances
- IT functionality

Agency CV's Are Not Being Accepted For This Position



- Presentations to small and large groups

Experience

- Previous experience in a similar role

HOURS OF EMPLOYMENT

- Monday to Thursday 08.30 to 17.00 with 1 hour lunch
Friday 08.30 to 13.30 (35 hours)
- Due to the nature of the work, you may be expected to be flexible with regards to working hours and breaks to enable the best efficiency and utilisation during the daily period
- Duties and hours may vary dependent upon workload

Please forward your CV and salary expectations to Tandy Kehoe, HR Business Partner via E-mail: kehoe@orthoplastics.com.

We will be reviewing all applications on an ongoing basis and candidates may be asked to attend an interview during this time.

Closing date for completed applications is **Sunday, 7th August 2022**.

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